

By-Laws

For the Japan Formation Evaluation Society,

A Chapter of SPWLA

Amended on September 1996
Amended on September 2007

PREAMBLE

The Name of this organization is the Japan Formation Evaluation Society (JFES), a chapter of the Society of Petrophysicists and Well Log Analysts (SPWLA) and the mailing address is:

JFES, a Chapter of SPWLA
c/o Schlumberger K. K.
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Japan

The purpose of the JFES, a Chapter of SPWLA is, in general, the same as stated in Article IV of the SPWLA Amended Articles of Incorporation, and specifically to advance the science of formation evaluation. The JFES is responsible to, and subject to, the Amended Articles and By-Laws of the parent SPWLA. In keeping with this declaration, to guide and regulate the JFES, the following By-Laws stand approved and adopted:

ARTICLE I – OFFICE AND DUTIES

Officers of the Chapter are: President, First Vice President, Vice President Technology, Vice President Membership, Secretary, Treasurer, Directors and the immediate Past President. The President and Vice Presidents must be members of the parent SPWLA.

Section 1

The President shall:

- a. Provide the Chapter with strategic leadership and guidance and perform duties which pertain to the direction of the Chapter.
- b. Preside meetings of the Chapter.
- c. Appoint all temporary committees and chairpersons.
- d. Call special elections.
- e. Entertain the idea to submit a bid proposal for the purpose of hosting an annual SPWLA Symposium. Formal bids should be presented to the Board of Directors of the SPWLA during the fourth quarter of the calendar year.

Section 2

The First Vice President shall:

- a. Preside at all meetings in the absence of the President.
- b. Maintain communication with the parent SPWLA through the assigned Director-at-Large for the Chapter, and by a formal report (on standard form) within thirty (30) days after each Chapter meeting.
- c. Forward a list of officers elected for the next term to the SPWLA Business Office before the Annual Business Meeting, which is held at the annual SPWLA Symposium.
- d. Encourage membership in both the Chapter and the parent SPWLA.
- e. Recommend members and chairpersons of various committees.

Section 3

The Vice President Technology shall:

- a. Be responsible for the technical programs of the Chapter.
- b. Preside at Chapter meetings in the absence of the President and First Vice President.
- c. Encourage participation in technical activities, such as making presentations at Chapter meetings, submitting abstracts to the SPWLA Technological Committee for possible presentation of a paper at the annual SPWLA Symposium, and submitting papers to The Log Analyst.
- d. Arrange for the meeting place of the Chapter.

Section 4

The vice President Membership shall:

- a. Be responsible for the membership issues.
- b. Encourage membership in the Chapter and in the parent SPWLA
- c. Maintain an up-to-date membership list of the Chapter, including name, member status and address.
- d. Preside at Chapter meeting in the absence of the President, First Vice President and Vice President Technology

Section 5

The Secretary shall:

- a. Preside at Chapter meetings in the absence of both the President and Vice Presidents.
- b. Give written notice of meetings to eligible members.
- c. Prepare and keep the minutes of regular and special meetings of the Chapter.
- d. Transmit a brief summary of regular meetings to the SPWLA Business Office for publication in The Log Analyst.

Section 6

The Treasurer shall:

- a. Collect all dues and other obligations to the Chapter.
- b. Make disbursements and transact other financial business authorized by the Chapter.
- c. Make a financial report at the close of the Chapter year and at other times upon request of the President.
- d. Keep ongoing orderly financial records for the Chapter.

Section 7

The Directors shall:

Participate in the activities of the Executive Committee as directed by the President.

Section 8

All officers shall familiarize themselves with these By-Laws upon taking office, shall adhere to them in conducting Chapter business.

ARTICLE II – TERM OF OFFICE

The term of office for all officers shall be two years. The term shall begin the first day following the Annual Business Meeting of the JFES and end at the close of the next Annual Business Meeting.

ARTICLE III – MEETINGS

Section 1

Chapter meetings shall be held at least quarterly at a time and place designated by the Vice President Technology.

Section 2

Chapter Executive Committee meetings shall be held at least quarterly. A meeting will be valid if at least five members are present. Decisions are made by absolute majority vote of those present.

Section 3

The President may call special meetings at other times.

ARTICLE IV – MEMBERSHIP

Section 1

Any person with an interest in the study of well logging and formation evaluation shall be eligible to become a member of the Chapter, and should be encouraged to become a member of the parent SPWLA.

Section 2

Membership shall be established according to rules recommended by the Executive Committee.

Section 3

Members of the Chapter who are not members of the SPWLA shall be known as Affiliate Members. They shall be qualified to vote in the Chapter and to hold any Chapter officers except President and Vice Presidents.

Membership classes shall be identical with those of the parent SPWLA, as enumerated in Article V, Section 2 of the Amended Articles of Incorporation of the SPWLA. The qualifications, rights and obligations of each class of membership shall be identical with those of the corresponding class of membership set forth in the Articles of Incorporation of the SPWLA..

ARTICLE V – ELECTION OF OFFICERS

Section 1

Election of the officers is held by mail after the Spring Chapter meeting.

Section 2

A written notice containing the slate of nominees as provided by a Nominating Committee shall be mailed to all Chapter members not later than ten (10) days prior to the date of election. Additional nominations of any qualified candidate can be made provided that the nominator has prior consent of the candidate.

Section 3

Elections shall be by secret ballot. Each member in good standing shall be allowed one vote for each office. The candidate receiving a majority of votes shall be elected to each office. In the case of no multiple candidates for each office, the nominees listed in the slate will be approved as the new officers in the Annual Business Meeting of JFES.

Section 4

If the office President is vacated for any reason, the First Vice President shall succeed to the office of President; the Executive Committee (see Article VII, Section 1) shall then appoint a First Vice President from the qualified membership to serve the balance of the term. If any other office is vacated, the Executive Committee shall appoint a qualified member to that office for the balance of the term.

ARTICLE VI – DUES AND FEES

Section 1

Dues and/or membership fees may be levied by recommendation of the Executive Committee and as approved by a majority vote of the qualified membership of the Chapter. Dues shall become delinquent two months after being approved, and members in arrears shall be classified as “not in good standing”.

Section 2

Should the Chapter be dissolved for any reason, any remaining funds and assets will be donated to the SPWLA Educational Fund, Inc., to be used for educational purposes.

ARTICLE VII – COMMITTEES

Section 1

The Executive Committee shall consist of all current officers, as specified in Article I, and the Immediate Past President of the Chapter. This committee shall conduct whatever business of the Chapter the President deems necessary.

Section 2

Temporary committees may be appointed by the President to act on Chapter business. The tenure of any temporary committee may be specified by the President, but in all cases temporary committees will automatically be dissolved at the end of the term of office of the Chapter Officers.

Section 3

The Nominating Committee shall be appointed by the President at least one month (30 days) prior to the Chapter deadline for issuing an election ballot (see Article V above). The committee shall consist of at least three (3) members in good standing of the Chapter. The purpose of this committee is to nominate two (2) or more qualified members for each office of the Chapter. Should there be only one nominee for a particular office, the nominee must obtain at least 50% of the votes in order to be elected. The tenure of this committee shall terminate with the presentation of the ballot.

Section 4

Permanent committees may be established by a majority vote of the members present at any Chapter Executive Committee meeting as defined in Article III above. Members of permanent committees shall be appointed annually by the President.

ARTICLE VIII – SECURITY OF INFORMATION

None of the technical information arising from the meetings and discussions can be considered confidential. It is the responsibility of each person to contribute or withhold information according to the authorization delegated to him by his company or institution.

ARTICLE IX – AMENDMENTS

Amendments to these By-Laws must be approved by the Board of Directors of the SPWLA. Amendments to these By-Laws may be proposed by a committee appointed by the President of the Chapter or by the Executive Committee, or by petition in writing by ten members of the Chapter. All such amendments must be submitted by mail to all Chapter members in good standing for approval by vote. A two-thirds majority of the votes cast shall be required for submission of the amendment to the SPWLA Board of Directors. Any proposed amendment obtaining a two-thirds majority vote will be sent by Chapter President to the assigned Director-at-Large for SPWLA Board of Directors approval, with a letter of petition explaining the need for the amendment.